

Minutes of Roca Planning Commission

October 3, 2023

The Roca Planning Commission met on October 3, 2023 at 6:30 p.m. in the Roca Community Center.

The meeting was called to order by Jenni Puchalla at 6:30 p.m. The following members were present: Alyssa Bartholomew, Matt Honke, Patrick Kelly, Jenni Puchalla, and Lisa Schmutte. Doug Malone was absent.

Also present at the Public Meeting was Mike Eckert of the Civil Design Group, Inc. & Allied Surveying & Mapping.

Approval of Minutes

The minutes of the March 29, 2023 meeting were given to members via email prior to the meeting.

A motion was made by Bartholomew and seconded by Honke to approve the minutes of the March 29, 2023 meeting. Motion carried by acclamation.

OLD BUSINESS – Roca Planning Commission Membership Vacancy and Expirations

The vacancy on the planning commission has not been filled yet. Schmutte stated she has observed that notices have been made in the VOICE Newspaper to “advertise” vacancies for other villages in the area. This type of announcement could be made in the Public Notices area of the newspaper to gain new membership interest.

Three members of the planning commission had terms expire in May 2023.

NEW BUSINESS – Lisa Schmutte, Patrick Kelly, Matthew Honke Reappointment

Lisa Schmutte’s term with the Roca Planning Commission expired in May 2023 and Schmutte said she would be willing to serve another 3-year term. Schmutte’s term will be extended to May 2026 – this is measured from the expiration date.

Patrick Kelly’s term with the Roca Planning Commission expired in May 2023 and Kelly said he would be willing to serve another 3-year term. Kelly’s term will be extended to May 2026 – this is measured from the expiration date.

Matthew Honke’s term with the Roca Planning Commission expired in May 2023 and Honke said he would be willing to serve another 3-year term. Honke’s term will be extended to May 2026 – this is measured from the expiration date.

A motion was made by Puchalla and seconded by Bartholomew to reappoint Lisa Schmutte, Patrick Kelly, and Matthew Honke for another three-year term with the Roca Planning Commission. Motion carried by acclamation.

NEW BUSINESS – Public Meeting Debra Eisenbarth Final Plat - The Quarry - 10th Addition

Deb Eisenbarth Glasser has requested Civil Design Group, Inc. to create a lot off the existing road called Silver Springs Road in The Quarry.

The purpose of the Public Meeting was to review the Final Plat for a new lot that is being created from the existing Outlot B - The Quarry 4th Addition. The tract will be called Lot 1 - The Quarry 10th Addition and will include an Outlot A.

The planning commission viewed the Final Plat proposal and the Plat Maps provided by Civil Design Group, Inc. A description of the property being platted was provided by Mike Eckert during the meeting.

A motion was made by Kelly to approve the Final Plat for Debra Eisenbarth Glasser's Lot 1 - The Quarry 10th Addition and Outlot A. Bartholomew seconded the motion and a Roll Call vote was taken by the Planning Commission. Motion was carried by acclamation.

The recommendation to approve the Final Plat for Lot 1 - The Quarry 10th Addition will be shared with the Village Board Members to review. The next meeting of the Village Board is on October 9, 2023. Mike Eckert plans to be at the Village Board Meeting.

NEXT MEETING

The next meeting was not scheduled – the Roca Planning Commission will meet in the first quarter of 2024 if no other issues arise and require the Commission to meet before the end of 2023.

There being no further business, the meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Lisa Schmutte